

Client(s) name:

ID No.:

Below is a checklist of all documents required by All Banks in order to process your application. Failure to deliver the required supporting documents will result in incomplete template.

| Documents  | Document Description  | Documents Tick List |
|--|---|---------------------|
| <b>Additional documents for Self-employed applicants</b> |   |                     |
| ID Documents   | Clear copy of identify document(s) of Directors/Members/Trustees.   |                     |
| Company/CC/Trust   | Copies of statutory documents.  |                     |
| Auditor/Accountant letter                                | Letter from Auditor/Accountant confirming personal income.  |                     |
| IT34   | Latest IT34 as issued by SARS   |                     |
| Financial statements                                     | Latest 2 years comparative audited business financial statements.   |                     |
| Up to date audited Financial statements                  | If audited financial are more than 6 months old, then up-to-date, signed management accounts are required.                                    |                     |
| Personal & Business bank statements                      | - ABSA: covering latest 12 month period. Each page stamped by bank branch.<br>- Other banks: 6 months. Each page stamped by bank branch.      |                     |
| Assets and Liabilities                                   | Signed personal statement of assets and liabilities.  |                     |
| Cash flow  | Forecast for ensuing twelve months.   |                     |
| Close Corporation  | - CK1 or CK2 (the latter if there were changes in membership).<br>- Letter from auditor/accounting officer confirming the member(s) interest. |                     |
| Trust  | Copy of the 'Trust Deed' and 'Letters of Authority'.  |                     |
| A Company  | Letter from the auditor confirming the shareholding.  |                     |
| Offer to purchase  | Fully completed and signed by all parties.  |                     |
| Notes:   |   |                     |
|  |   |                     |